

# VOICE STUDIO CONTRACT

Micah Patt

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## **STUDIO POLICIES:**

- Privacy: given the vulnerability of sharing your voice, greater discussions can be spurred about self-esteem, insecurities, and similar topics. I will not externally disclose any personal information you share with me during our lessons unless you are or are planning to harm yourself or others (I am a mandated reporter). Occasionally I may need to consult with other professionals in their area of expertise in order to best help you meet your vocal goals. In that case, information about you would be shared without your name or identifying traits.
- Virtual Lessons: If lessons are taught virtually, please ensure that your ethernet or Wifi connection is stable. If you are experiencing connectivity issues, communicate with me so we can make alternative plans. If we are using Zoom, please go into “advanced audio settings” and turn off “echo cancellation” and make sure your microphone is picking up “original sound” with no interference.
- Social Media & Communication: I do not accept friend or follow requests from students under the age of 18. If students who are minors need to communicate with me during the week with updates about their practicing, they may text or email me, and all communication is to be made available for supervision by a parent or guardian. I will text you the day of each lesson to remind you and confirm our time.
- Practicing: You have taken a positive step by deciding to start voice lessons. The outcome of your training depends largely on your willingness to engage in this process, which requires practice outside of our time together. I cannot promise that your technique or artistry will improve without diligence on your end, but I can promise to support you and do my best to provide you with the tools to gain both skills and confidence.
- Termination: Ending relationships can be difficult. Therefore, it is important to have a process in order to achieve some closure. If we are coming to a natural close (ex. high school or college graduation), I will prepare in advance with you for a final performance project that captures our work together. Our final lesson will include you singing your “greatest hits” & will be a celebration of your progress. I may terminate lessons if I determine that lessons are not being effectively used or you are in default on payment. Should you fail to schedule a lesson for three consecutive weeks, unless other arrangements have been made in advance, I must consider the professional relationship discontinued.

## **CANCELLATION POLICY:**

- The student/student's guardian must notify the teacher at least 24 hours in advance for non-emergency or illness related cancellations. Last minute cancellations or no-shows will still be held accountable to pay the entire lesson fee.
- Lessons canceled due to emergency or illness may be rescheduled per the teacher's availability.
- Known conflicts with the decided upon lesson time (ex. vacations, school events, etc.) must be communicated as soon as conflicts are known.
- If the teacher must cancel for any reason, the lesson will be rescheduled.

**PAYMENT:**

- Payment is accepted in either cash, check, or venmo (@Micah-Patt) on the same day as the lesson, or the student/student's guardian may pay monthly in advance.
- One thirty-minute lesson is \$30.00 and one sixty-minute lesson is \$60.00.
- Non-emergency/illness related canceled lessons may be refunded given at least 48 hours advance notice. Emergency cancellations may be refunded if the lesson is not rescheduled.

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Parent/Guardian (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Teacher: \_\_\_\_\_ Date: \_\_\_\_\_